

# Townhouse Manor (THM)

## Pool Key Agreement

Complete the top portion of this form and send the form and key deposit payment to 4121 Meyerwood, Houston, TX 77025 or place both in the pool mailbox at the same location.

By signing below you agree to the following:

- Only one (1) numbered key will be issued to each household.
- A refundable key deposit of \$25 is required.
- A pool key is not transferable to a new owner:
  - Return the pool key to management at least 30 days prior to the closing date.
  - Failure to return the pool key within 30 days of the sale of your property will result in a \$75.00 charge to your account.
  - The above fee will be reversed only if and when the key is returned prior to the closing date of sale.
- Notify management if you lose your key and cannot locate it:
  - In order to obtain a replacement key for a lost key, there will be a charge of \$75.00
  - A residence will be entitled to only one incident where a replacement pool key is issued.
- Pool key must accompany the owner/tenant when in the pool area.
- Pool key is for THM owners/tenants use only.
- Loaning your key to unauthorized individual is prohibited.
- Allowing unauthorized individuals access to the pool area is prohibited.

I further agree and acknowledge that I have received a copy of THM Pool Rules and all members of my household will abide by stated rules and regulations. I agree that only residing members of my household and my personal guests will be permitted to use the pool. Failure to comply will result in loss of key and rights to pool for a period of not less than thirty (30) days.

\*Owner: \_\_\_\_\_  
(signature) (printed name)

\*Street address: \_\_\_\_\_

\*Preferred contact: \_\_\_\_\_  
(home phone, mobile phone, etc.)

\*Date: \_\_\_\_\_

\*required fields

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To be completed by THM management:

Pool key/tag # issued: \_\_\_\_\_ Date issued: \_\_\_\_\_ Date surrendered: \_\_\_\_\_

Management signature: \_\_\_\_\_